



UNIVERSITY OF RAJASTHAN

Plan and Project Section

Tel.: 0141-2256629

E-Mail: plan_project38@yahoo.com

REMINDER-URGENT

No. F. 34-428/PP/2023/562-76

Dated..!3/09/2023

1. All the Heads of P.G. Science Departments
University of Rajasthan, Jaipur
2. All the Directors of Science Research Centers
University of Rajasthan, Jaipur.

Sub:- Submission of information to be submitted to DSIR for renewal of PFRI application.

Sir/Madam,

I invite your kind attention to this office letter No. F.34-428/PP/2023/353-70 dated 18.08.2023 (copy enclosed) regarding submission of information for renewal of Custom Duty/ Central Excise Duty exemption Certificate, but there is no response / information has been received from your Department / Centre till today to this office. The tenure of Registration Certificate for exemption for Custom Duty / Central Excise duty issued by DSIR to the University has already been expired on 31.08.2023.

Therefore, you are again requested to kindly furnish the required information as desired vide letter dated 18.08.2023 and submit the same to this office **within a period of one week** from the date of issue of this letter in **MS Word format** via e-mail on plan_project38@yahoo.com and also hard copies (**in duplicate**) for onward transmission to the DSIR.

Encl: As Above

Yours faithfully,

(Shruti Shekhawat)
Dy. Registrar (PP)



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1. All the Heads of P.G. Science Departments
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2. All the Directors of Science Research Centers
University of Rajasthan, Jaipur.

Sub:- Submission of information to be submitted to DSIR for renewal of PFRI application.

Sir/Madam,

I am directed to inform that the tenure of Registration Certificate for exemption of Custom Duty/Central Excise Duty issued by DSIR, New Delhi to University of Rajasthan is going to be expire on 31.08.2023 and for renewal of the Public Funded Research Institutions (PFRI) application, the following information has to be furnished to DSIR:-


1. Broad areas of research & major research Programmes.
(Enclose a copy of the latest annual report.)
2. Composition of Research Advisory Committee (RAC) for guiding the research activities of the institution.
(Indicate number of meetings held during the last 2 years. Also enclose a copy of the minutes of the most recent meeting).
3. Details of R&D activities as per Appendix-1 & 2
(Also enclose a note on the R&D activities giving details of past achievements, ongoing programmes & future programmes)
4. Details of staff engaged in research activities.
(Enclose a total list of scientific personnel / faculty working in the institution, engaged in research activities along with their designation, qualifications)
5. Details of infrastructure available for research.
(Enclose a list of equipment and facilities available with the institution for undertaking research activities)
6. Number of papers published during last two years.
(Enclose list of publications, their authors, journals/journal pages and the year in which they were published along with the copy of selected research papers with high IF)
7. List of patents filed during last two years: (a) Indian (b) Foreign
8. Awards and any other recognitions won by the University / Institution.
9. Any other information the University may like to provide.

Therefore, you are requested to kindly furnish the above information pertaining to your Department/Centre. The delay in submission for renewal of the PFRI application will cause delay in granting renewal by DSIR, whereby the University will not be able to issue Custom Duty Exemption Certificate to concerned Departments.

It is therefore, requested that the above information may kindly be furnished **within a period of one week** from the date of issue of this letter and send the same to this office in **MS Word format** via e-mail on plan_project38@yahoo.com and also hard copies (in duplicate) for onward transmission to the DSIR.

Encl: As Above

Yours faithfully,


(Shrutika Shekhawat)
Dy. Registrar (PP)